

## GENERAL INFORMATION

**THE PRESS:** Please contact the Marketing Director at (406) 256-2402.

**MAIL FACILITIES:** Exhibitors and others may have their mail addressed to MontanaFair, PO Box 2514, Billings, MT 59103. Overnight, UPS and FedEx deliveries should be made to MontanaFair, MetraPark, 308 6<sup>th</sup> Avenue North, Billings, MT 59101. Emergency messages may be delivered by telephoning the Administration Office (406) 256-2400 or Yellowstone County Sheriff (406) 256-2441.

**ADVERTISING:** Under no circumstances will any person or firm be allowed to place any advertising matter upon buildings, trees or any place on the grounds, nor will it be permitted to distribute any advertising or sell articles outside the space assigned. No political advertising, petition solicitors, subscription or sheet writers.

### INTERPRETATIONS & LIABILITY:

1. MontanaFair Management reserves the right to interpret all rules and regulations and to arbitrarily settle and determine all matters, questions and differences in regard thereto, arising out of and not covered by them.

2. Any person who violates any of the rules published in the Exhibitor's Handbook will forfeit all privileges and premiums and may be subject to such penalty as ordered by the MontanaFair Board.

3. In the event of General and Special Rules, the latter will govern.

4. MontanaFair Management, Yellowstone County, City of Billings, their employees or agents, or board members thereof will assume no liability for injury, loss or damages sustained by person, property or livestock of any exhibitors, exhibitor family or employees, concessionaire or spectator. Every animal and article upon the grounds shall be under the control of MontanaFair management.

Management will put forth every effort to ensure the safety of articles after their arrival, but in no case will it be responsible for loss, theft, damage or animal health or death which may occur while in transit or during the time of exhibition.

## ENTRY INFORMATION ALL DEPARTMENTS & EXHIBITORS

1. All applications for entries will be made on appropriate entry forms. **Preference is for online entry at [www.montanafair.com](http://www.montanafair.com).** Mail entries may use the forms in the handbook. **Online exhibitor entries are eligible for additional contests as noted on the website.** Request forms by telephone,

(406)256-2410, email [entryoffice@metrapark.com](mailto:entryoffice@metrapark.com) or pick them up at the MontanaFair Box Office. No entries will be accepted by telephone. See Department and Division rules for entry deadlines. Entries will not be considered complete until all applicable fees have been paid. **4-H entries not entered online must be delivered to Yellowstone County Extension Office.**

2. Should an individual enter either an animal or article in the name of other than that of the bonafide owner, or attempt to perpetrate a fraud by misrepresentation of any fact, the entry thus made must be removed from exhibition and all fees paid will be forfeited.

3. Articles to be exhibited may be mailed to the MontanaFair Office. Entry forms must be completely filled out and enclosed with the article. All transportation charges must be pre-paid; otherwise the exhibit will be refused. If articles are to be returned by parcel post or UPS, include complete instructions and stamps or check made payable to MontanaFair to cover all costs of transportation and insurance, as requested. A statement as to value of articles packaged will be helpful.

4. Pre-entry is mandatory in some departments and it will facilitate exhibition and avoid late entry fees in other departments. See specific Department for information.

5. MontanaFair offers special contests. Participants must comply with specific rules stated per contest. Please check the MontanaFair website periodically, [www.montanafair.com](http://www.montanafair.com) for information.

6. Any entry which may have been inadvertently or erroneously entered may, at the discretion of the Department Superintendent or Judge, be transferred to the proper class prior to judging.

7. Exhibitors will cooperate at all times to conduct the best possible Fair. Unsportsmanlike conduct will not be tolerated and the offending exhibitor will forfeit all fees paid, awards and premiums due and may be immediately dismissed from the Fairgrounds.

8. No dogs will be allowed in any exhibit building midway or arenas except certified service dogs. Dogs and small animals must not be left in vehicles or unattended in the camping area. All dogs on the Fairgrounds must have proof of current vaccinations and health requirements as per Yellowstone County requirements. Unleashed dogs will be reported to the Yellowstone County Animal Control Department.

**ALL LIVESTOCK & SMALL ANIMALS  
MUST ENTER AT GATE #1  
(LIVESTOCK ENTRANCE)  
[www.montanafair.com](http://www.montanafair.com)**

## GATE ADMISSION – EXHIBITORS

1. MontanaFair will provide one free gate admission day pass to exhibitors who enter five or more entries in any one department. Exhibitors may purchase a MontanaFair season pass for \$18.00 or a one day gate admission pass for \$4.00 (1/2 of regular admission). **All livestock exhibitors must enter at gate #1 (see map on inside back cover).**

### Gate Admissions:

|  |         |
|--|---------|
| (8) - Advance Daily Ticket (until 8/6/09)  | \$32.00 |
| Adult Daily Gate Ticket                    | \$ 8.00 |
| Child Daily Gate Ticket (6-12 years)       | \$ 5.00 |
| Senior Daily Gate Ticket (65 yrs & over)   | \$ 5.00 |
| MontanaFair Valu-Pass*                     | \$67.00 |
| *contents not available at press time      |         |
| MontanaFair Exhibitor Camping+ (per night) | \$15.00 |
| +limited availability                      |         |

Exhibitor purchased or qualified free gate passes for all livestock entries may be picked up at Gate #1 beginning Thursday, August 12<sup>th</sup>. All other entitled exhibitor passes can be picked up at the Montana Pavilion (enter through lower parking lot) after August 12th. Departments with exhibit arrival dates prior to August 12th will be given to entitled exhibitors at time of exhibit receipt.

Note: **MontanaFair will have gates “locked down” on a 24 hour basis beginning Friday, August 13<sup>th</sup>.**

All persons who enter gates after this time will be required to have a ticket or purchase one at the gate.

**No exceptions.**

## SERVICE VEHICLES (Golf Carts & ATVs)

The use of service vehicles will only be allowed with a fee of \$50.00 and proof of insurance which must be paid at time of arrival at MontanaFair. Permits are available at Gate #1 (see map on back inside cover). Only licensed individuals may operate the vehicle while on MontanaFair grounds. Vehicles must stay on designated routes and may not be brought into exhibit buildings.

## ENTRY INFORMATION – LIVESTOCK

1. All livestock entries entered and exhibited at the MontanaFair shall be subject to being inspected for health condition before being stalled. All animals found inferior must be removed from the Fairgrounds immediately.

2. Should any individual enter an animal in the name of other than that of the bonafide owner, or attempt to perpetrate a fraud by misrepresentation of any fact, the entry thus made must be removed from exhibition and all fees paid will be forfeited.

3. Competition for Open Livestock is open to the world.

4. Pre-entry is required for livestock entries. See respective Department rules.

5. Pre-entry of Junior Livestock into Open Class Livestock is required.

6. In all cases where registration is required, all animals exhibited must be registered on the records of the various breed associations of classes listed herein. Partnership owned animals must be entered in the name of the owner appearing on the herd books of registry. Original registration or photostat copies must accompany livestock and be available for presentation upon request of Fair Management.

7. Animals shown in all group classes must have entered and shown in their respective individual classes.

8. Exhibitors will be required to keep their stall, pens and alleys in a clean and attractive condition. Bedding and litter shall be disposed of in designated areas. First bedding will be provided by MontanaFair. Additional or replacement bedding must be furnished by exhibitor and be of the type specified by Fair Management. Dogs are not allowed in the Expo Center (livestock barn).

## JUDGING

1. Every effort is expended to provide competent judges. No exhibitor or spectator will be allowed to interfere with a judge in the performance of his/her duties.

2. Exhibitors must arrange for the prompt showing of all exhibits at the call of the judge. At the judge's discretion, any exhibit not present promptly when called may be disqualified. Call for “closing of the gate” is at Department Superintendent's discretion.

3. Judges must not award a prize to an unworthy exhibit. No premiums will be awarded undeserving exhibits, whether there is competition or not. Judges are allowed to award premiums as they feel worthy. The decision of the judge shall be final and no appeal will be considered except in cases of formal protest. The judge's placing in the official judge's book designates paid premium.

## PROTESTS

1. All formal protests must be submitted in writing, be signed, and be accompanied by \$50 cash or certified check (refundable if protest is sustained). The protest must plainly state the cause of the complaint or appeal and must be delivered to the Show Superintendent immediately after the occasion for the protest. A protest pertaining to eligibility is most suitable when submitted prior to judging. Judging procedures will not be interrupted for protest investigation. Depending on the basis of the protest, interested parties may be notified and given the opportunity to submit evidence. A decision may be

withheld until a complete investigation can be made. No complaint or appeal that a judge overlooked an entry will be considered. 4-H has an additional grievance policy.

#### PREMIUMS

1. Premium checks not presented for payment within 120 days from the date of issuance will be cancelled from payment. **Lost premium checks will not be reissued.** All premiums will be paid to the exhibitor as stated on official entry form.
2. Provided there are judged exhibit(s) in a class, all placings and premiums may be awarded, except as may be otherwise provided in rules in any Department. Premiums will not be paid according to tags or ribbons, but by the awards as recorded in the Judge's Book. The Judge's record will be final.
3. No animal/exhibit shall compete for or receive more than one premium except in Champion classes, group classes, or performance classes or "best of show" awards. Entry fee must be paid for all group classes.
4. Fair Management does not guarantee the payment of Special Premiums offered in the premium list by merchants and/or private parties. These special prizes are secured by Fair Management with a promissory statement signed by the donor and are accepted by the Management in good faith and must be contested for under these conditions.
5. Combined or cancelled classes are at the discretion of the Department Superintendent. Combined classes will receive only one premium for placings.

#### REFUND POLICY

1. No refunds of any fees for any reason. No exceptions will be made..
2. Refunds for overpayment of fees will be made as expediently as possible after Fair. No refunds will be made for amounts \$5.00 or less.

#### SUPERINTENDENTS

1. Each superintendent will have charge of the department assigned, subject to the direction of the Manager.
2. The superintendent will have charge of the stall or display spaces within that department. Rearrangement of stalls and spaces will be done only with supervision as agreed by superintendent.

**MONTANA DEPT. OF LIVESTOCK  
HEALTH, BRAND &  
IMPORT REGULATIONS**

Direct inquiries to:  
Montana Department of Livestock  
Animal Health Division  
Helena, MT 59601

Phone (406) 444-2043 Fax (406) 444-1929  
[www.mt.gov/liv](http://www.mt.gov/liv)

#### GENERAL HEALTH REQUIREMENTS:

1. ALL ANIMALS PRESENTED FOR EXHIBIT OR SALE FROM OUT OF STATE SHALL BE ACCOMPANIED BY AN IMPORT PERMIT, CERTIFICATE OF VETERINARY INSPECTION (CVI) AND BRAND INSPECTIONS. Import permits may be obtained by the veterinarian issuing Certificate of Veterinarian Inspection within 10 days prior to arrival into Montana. Import permits can be obtained by contacting: DEPARTMENT OF LIVESTOCK, ANIMAL HEALTH DIVISION, HELENA, MT (406)444-2976. All animals imported into Montana must comply with all Montana import requirements, as well as any additional MontanaFair requirements. The Certificate of Veterinary Inspection will contain a statement of general health and indicate vaccinations and results of tests(s) required for each species.
2. Animals presented for exhibition or sale at MontanaFair shall be accompanied by a Certificate of Veterinary Inspection.
3. Health Certificate Compliance - Regulations and Restrictions – Every animal entering the MontanaFair grounds must have a Certificate of Veterinary Inspection, issued within 20 days prior to the show, except as otherwise noted. Certificates of Veterinary Inspections will be subject to inspection. There will be no admittance without a current Certificate of Veterinary Inspection. The MontanaFair Official Veterinarian will not issue these certificates on the MontanaFair grounds.
4. A brand inspection is required on all shipments originating outside of Yellowstone County. Department of Livestock Inspectors will check all animals upon arrival at MontanaFair for compliance of Montana Animal Health Import and Brand Laws.
5. Any animals showing evidence of disease, affected with warts, ringworm or other skin conditions or unsightly blemishes will be refused entry or required to be handled in accordance with directives of the veterinarian in charge. Animals which develop a disease condition during the course of the exposition are to be handled in accordance with the directive of the attending veterinarian.
6. Certificate of Veterinary Inspection and other necessary papers must accompany the animals upon arrival at Gate #1 to the grounds and be available for examination for the duration of the show.

**It is the responsibility of the Exhibitor to comply with all health, brand and import rules and regulations as stated upon the Montana Department of Livestock website [www.mt.gov/liv](http://www.mt.gov/liv)**

**upon entry and arrival at the MontanaFair grounds.**

Regulations and requirements can change daily; please make sure you have the proper requirements.